



PHOENIX CONSULTING

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BUSINESS CONTINUITY STATEMENT

Given the unprecedented situation we find ourselves in, we have taken decisions to alter our pattern of working and restrict travel to safeguard our people.

We are enabling and supporting our teams to continue to work productively through remote working and our integrated technology systems, including the use of video conferencing, remote data and systems access and other collaborative tools.

Critically, our business remains fully operational and our teams continue to support all our clients and their needs through modified working practices.

We are confident in the resilience of our business and our ability to continue to provide our full range of services throughout this period, while supporting the health and wellbeing of everyone.

OUR PLAN

Our Business Continuity Plan details the measures and practical steps we are taking across all our office locations in response to the risks posed by COVID-19. Where required, a copy will be made available to clients and partners.

Measures we have taken thus far include:

- Keeping our people up to date with the latest advice and developments regarding COVID-19, following guidance from the World Health Organization (WHO) and local governments.
- Implementing remote working protocols, including ensuring front line staff are equipped with all the tools they need to carry out their roles safely and effectively.
- Encouraging our people to report if they feel unwell, need to be absent from the workplace, or have any possible infection or exposure to the virus or concerns around people they have been in contact with.
- Restricting access to our offices by persons who have visited or have been in direct contact with individuals that have visited high risk locations.
- To ensure the wellbeing of our staff during this period of remote working we took part in MyWholeSelf day 2020 and we will continue to monitor the health and wellbeing of our employees

Construction, Management & Commercial Consultants

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